

# Personalised services

Highlight the services offered by your establishment.


## a. Services


To add a service click on **Add service**.

Fill in the form.

**Add service** ✕

Title  Service Type

Description 

**Service picture**  
Add Picture 

Service price :  Service price  Service offered  Free service  Services included  Price on request  Undisclosed details

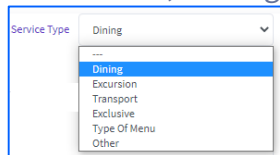
Per unit \*  Number of persons \*  Rates \*  EUR


Download the card **Add a file** Accepted File Types (PDF, PNG, JPEG, WORD, XSL)  
Maximum file size 1 MB

**Save**

- Enter the title (Name of the restaurant, Massage....). Make the translation at least in French and English. To change the language click on .

- Select the type of service:



- Enter the description of your service. Short but explicit description. Translate at least into French and English. To change the language click on .
- Upload the photo(s) of your service (max 4) by clicking on " Add photo ". The size of the image must be 1500 pixels x 770 pixels.

« Service price »

Tick either: « Service price », « Service offered », « Free service », Services included », « Price on request », «Undisclosed details ».

If you tick « Service price »:

« Per unit » : Choose between " From ", " Per unit " (price per unit), " Per stay ", " Don't specify ".

« Number of persons » : Select the number of people included in the price.

«Rates » : Enter the price of the service in the currency of your establishment.

- « Download the card » : Allows you to download a document(s) (Max 3) such as a restaurant menu, spa treatments, etc...

Click on [Add a file](#) to select the document. Click on [Save](#).

You can view the saved services by clicking on [List of services](#).


You can modify the service at any time by clicking  or delete it by clicking .

## b. Services group

Once the services are created, you must create Service Groups and affiliate each service to a Service Group. If a service is affiliated to 2 service groups, it will be displayed twice on the website.

- To add a service group click on **Add a services group**.
- Fill in the form


### Add a services group ✕

 **Title**  
Ex: International Restaura


Selection of services to be added

<input type="checkbox"/> Massage	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Asian Restaurant
<input type="checkbox"/> Quad	<input type="checkbox"/> Golf	<input type="checkbox"/> International Restaurant
<input type="checkbox"/> Hammam	<input type="checkbox"/> Sauna	<input type="checkbox"/> Restaurant
<input type="checkbox"/> BAR	<input type="checkbox"/> PACKAGE DUET	<input type="checkbox"/> DINNER
<input type="checkbox"/> Italian restaurant	<input type="checkbox"/> Restaurant 2	<input type="checkbox"/> Restaurant 3
<input type="checkbox"/> Restaurant 4	<input type="checkbox"/> Restaurant 5	<input type="checkbox"/> Restaurant 6
<input type="checkbox"/> Restaurant 7	<input type="checkbox"/> Restaurant 8	

**Picture of the services group**  
Add Picture



**Save**

- Enter the title (Name of the restaurant, Massage...). Make the translation at least in French and English. To change the language click on .
- Upload the photo of your service by clicking on " Add photo ". The size of the image must be 1500 pixels x 770 pixels.
- Tick the services affiliated to this group of services.

Click on .

You can change the order of the services. With the mouse, select the move icon, and then drag and drop the service to the desired location.

You can change the service group at any time by clicking  or delete it by clicking .

You can also change the order of the service groups. Select the move icon with the mouse and drag and drop the service group to the desired location.

Click on .



Don't forget to validate your modifications by clicking on .


















Personalized services of the establishment



Save order List of services Add service Add a services group


Services group : SPA  









Services affiliated to the services group : SPA

 MASSAGE  	 PACKAGE DUET  
 SAUNA  	 HAMMAM  

Services group : ACTIVITIES  



Services affiliated to the services group : ACTIVITIES

 GOLF  	 QUAD  
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