

IMAGE LIBRARY

This page gathers all the images present on your site. They are classified by gallery. There are several galleries: the welcome gallery and one gallery per room. You can modify them, add photos and delete them.

a. Modify the gallery

Click on **Edit gallery**. You will see the images in the selected gallery and those corresponding to the same category but not affiliated to it.

- Modify the order in which the images are displayed in the gallery: Use the mouse to enter the move icon, located in the image. Drag and drop the image to the desired location.
- Delete a photo from the gallery: Click on **✖**. The image will not be permanently deleted but added to "Image not found in the gallery".
- Add a photo that has already been uploaded: Click on a photo in "Image not found in the gallery". It will automatically be added to your gallery.

Click on **Cancel** or **Save Changes**.

- Click "Back" to be redirected to the Image Library.


Don't forget to validate your modifications by clicking on **Update website**.





b. Add picture

Click on **Add Picture**. The minimum size is 1500 x 770 pixels in landscape format. Photos must be saved in web format and not exceed the weight of 2MB.

- Select one or more photos by clicking on .
- You will see the selected photos. Click on **Upload** to confirm or **Delete** to cancel the operation for each photo.

You can decide to **Upload all photos** or **Remove all photos**.

For the operation to be validated, the status must be "Ok" for each photo. In this case, the photo is automatically added to the gallery.

- Click “Back” to be redirected to the Image Library.

Don't forget to validate your modifications by clicking on **Update website**.

c. Image library

To view all the photos uploaded for your website, click on "view image library".
The photos are classified by categories: Rooms, Welcome Gallery, Logo, Services, Service Groups...

You can permanently delete a photo by clicking on  and then confirm the deletion by clicking on .

Please note that if you delete a photo of a service or group of services, check beforehand that it is not assigned to a service or group of services visible on the website.

Click "Back" to be redirected to the Image Library.


Don't forget to validate your modifications by clicking on .





d. Add a pop-up

You can display a personalized pop-up when opening your site to inform visitors about a particular event.

- Click on **Add a pop-up**.
- Select one or more photos by clicking on .
- You will see the selected photos. Click on **Upload** to confirm or **Delete** to cancel the operation for each photo.

You can decide to **Upload all photos** or **Remove all photos**.

For the operation to be validated, the status must be "Ok" for each photo. In this case, the photo is automatically added to the gallery.

- Click "Back" to be redirected to the Image Library.

The pop-up gallery is created. You can as for the other gallery, Add New pop-up by clicking on **Add Picture**, or **Edit gallery**.

You can also permanently delete a pop-up by going to "view image library".

Don't forget to validate your modifications by clicking on **Update website**.